

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office	(2) MEETING DATE 6/18/2013	(3) CONTACT/PHONE Gregory J. Schulte, Assistant CAO 781-5011	
(4) SUBJECT Hearing to consider adoption of the FY 2013-14 Proposed Budget including: 1) a resolution adopting budgets for the County and Board governed Special Districts; and 2) a resolution adopting the FY 2013-14 position allocation list (Clerk's File).			
(5) RECOMMENDED ACTION <div style="margin-left: 40px;"> 1. Close the Fiscal Year 2013-14 budget hearings. 2. Approve a resolution adopting the FY 2013-14 County budget as well as the budget for Board governed Special Districts. 3. Approve a resolution adopting the FY 2013-14 position allocation list (Clerk's File). </div>			
(6) FUNDING SOURCE(S) Several	(7) CURRENT YEAR FINANCIAL IMPACT FY 2012-13 Adopted Total Budget \$490,863,186	(8) ANNUAL FINANCIAL IMPACT FY 2013-14 Total Budget \$494,890,722	(9) BUDGETED? N/A
(10) AGENDA PLACEMENT <input type="checkbox"/> Consent <input type="checkbox"/> Presentation <input checked="" type="checkbox"/> Hearing (Time Est. 30) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(14) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
(15) LOCATION MAP N/A	(16) BUSINESS IMPACT STATEMENT? No	(17) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(18) ADMINISTRATIVE OFFICE REVIEW			
(19) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo

TO: Board of Supervisors

FROM: Gregory J. Schulte, Assistant County Administrative Officer

DATE: 6/18/2013

SUBJECT: Hearing to consider adoption of the Fiscal Year 2013-14 Budget including: 1) a resolution adopting the budgets for the County and the Board governed special districts; and 2) a resolution adopting the FY 2013-14 position allocation list (Clerk's File).

RECOMMENDATION

1. Close the Fiscal Year 2013-2014 budget hearings
2. Approve a resolution adopting the FY 2013-14 County budget as well as the budget for the Board governed special districts
3. Approve a resolution adopting the FY 2013-14 position allocation list (Clerk's File)

DISCUSSION

Public hearings on the FY 2013-2014 Proposed Budget began on June 10, 2013 and continued through June 12, 2013. The total amount of the Proposed Budget was \$494,813,230. During the budget hearings, the Board made changes to the Proposed Budget, including changes recommended in the supplemental budget document. Those changes increased the overall budget by \$77,492 for a new total of \$494,890,722.

Changes to the Proposed Budget:

The following changes were made via the supplemental budget document. Note that a copy of the supplemental budget document is available at:

<http://agenda.slocounty.ca.gov/agenda/sanluisobispo/Proposal.html;jsessionid=47F85472E1A93D22EDE14697485359BD?sselect=1122>

- Delete 1.0 Full Time Equivalent (FTE) Limited Term Appraiser I/II and add 1.0 FTE Limited Term Assessment Analyst I/II to support various assessment functions for the Assessors' Office during the Property Tax System Modernization Project.
- Add 1.0 FTE Sheriff's Forensic Lab Specialist and 0.50 FTE Lab Assistant II to reflect the changes authorized by the Board on April 16, 2013.
- Delete 1.0 FTE Deputy Probation Officer II and add 1.0 FTE Deputy Probation Officer III; Request to delete 1.0 FTE Probation Assistant and add 1.0 FTE Supervising Administrative Clerk II for background review administration and office workload efficiencies.

- Delete 0.75 FTE Senior Planner and add 1.0 FTE Planner I/II/III for workload and recruitment efficiencies and resulting in a decrease in Salaries and Benefits of \$149,000
- Convert 1.0 FTE Psychologist to 0.74 FTE Mental Health Therapist IV to provide case management services to Conditional Release Program clients resulting in a decrease in \$46,911 in Salaries and Benefits.
- Convert budgeted temporary assistance pool hours (approximately 4,500) at the Psychiatric Health Facility into the following permanent positions:
 - 0.50 FTE Mental Health Nurse II
 - 0.50 FTE Mental Health Worker Aide
 - Three 0.50 FTE Mental Health Therapist II (1.50 FTE total)

The total incremental fiscal impact is increase expenditures by \$46,911 in Salaries & Benefits and help to provide continuity of coverage in a 24/7 facility.

- Decrease expenditures by \$77,512 in services and supplies in the Administrative Office in the Behavioral Health to correct an error made in the Proposed Budget and eliminate a duplicated budget adjustment for information technology services.
- Increase expenditures by \$55,153 in Law Enforcement Medical Care associated with AB109 implementation to be consistent with the Board approved overhead plan and adjust the Countywide Overhead amount.
- Fund the recommendations of the Parks Commission in the total amount of \$90,675 for six projects using the Off Highway Vehicle In-Lieu Funds.
- Reallocate \$100,000 within the Public Works Internal Service Fund to purchase a replacement water truck and amend the fixed asset list for Fund Center 405.

The following changes to the Proposed Budget were made by your Board during the budget hearings (changes other than the supplemental budget):

- The following changes were made to Contributions to Other Agencies (fund center 106). Note that these changes were funded by previously unallocated appropriations.
 - Increased the allocation to United Way 2-1-1 by \$10,000 for a total of \$35,000
 - Increased the allocation to Transitional Food and Shelter by \$4,000 for a total of \$20,000
 - Increased the allocation to the Food Bank by \$8,000 for a total of \$100,000
- Restored \$27,000 of funding for the San Luis Obispo Literacy Council. This is offset by a decrease in the Library's Materials appropriation.

Position Allocation Changes:

The total number of positions approved during budget hearings is 2,448.50, which is a net 2.0 more than the FY 2012-13 Current Allocation. All of the eliminated positions approved in the FY 2013-14 budget are vacant.

OTHER AGENCY INVOLVEMENT/IMPACT

All County departments participated in the budget process.

FINANCIAL CONSIDERATIONS

Changes made during the budget hearings, including the supplemental budget, increased the total County budget by \$77,492 from \$494,813,230 to \$494,890,722. The balance of the General Fund Contingency is \$15,595,799, which equates to 4% of the General Fund appropriation.

RESULTS

Approval of the recommendations will formalize the actions taken by the Board during the June 10-12, 2013 budget hearings and will comply with all legal requirements for adoption of the County's annual spending plan.

ATTACHMENTS

1. FY 2013-14 Budget Resolution
2. FY 2013-14 PAL Resolution
3. Clerk's File Statement
4. Auditor Summary